



寶 覺 小 學
PO KOK PRIMARY SCHOOL
香港跑馬地山光道十一號
11, SHAN KWONG ROAD, HAPPY VALLEY, HONG KONG
TEL:2573 7911 · FAX:2572 4364

Ref no: 066E

12th December, 2025

Dear P.6 Parents/Guardians,

Re : First Batch of Application for Cross-Net Allocation (For Central Allocation in April)

The first batch of applications for cross-net allocation for the SSPA 2025/2026 is now invited. **Please note that cross-net allocation has nothing to do with the Discretionary Places Stage in January.**

If a Primary 6 student would like to change his/her school net due to home-moving or residing in another district, his/her parent may apply for cross-net allocation. Parents who wish to apply for cross-net allocation for the students will be given a form to complete and are requested to submit **copies of birth certificate and address proof**. The closing date for applying will be **17th December, 2025**. Thank you for your kind attention.

Remarks:

1. Acceptable residential address proof: stamped tenancy agreement, demand notes for rates/government rent, tenant agreement/tenant's rent card issued by the public housing authorities, residential telephone bill, and the bills from various utility companies, like Town Gas, Hong Kong Electric Company Ltd, Water Supplies Department etc. Other documents such as bank statements and mobile phone bills will not be accepted.

2. After the submission of the first batch applications, applications for cross-net allocation will continue to be open to students in need until the deadline of the final batch, i.e. 27 February 2026. The letter informing schools of the details of the final batch application, together with a copy of the form 'Application for Cross-Net Allocation (Final Batch)' of your school, will be issued for your necessary action in late January 2026. Alternatively, parents/guardians may submit the final batch application for cross-net application via the eSSPA from 26 January 2026 (Monday) to 27 February 2026 (Friday). Please find attached the notes concerning the application for cross-net allocation at the back of this notice.

Please contact Ms Mamta and discuss with her at 9220 4067 if you want to apply for Cross-Net Allocation in the Central Allocation stage in April. Thank you for your attention.

Yours faithfully,

Ms Kathy Chung
Principal

-----Reply Slip-----

To the school (Ref no: 066E),

Regarding the information of First Batch of Application for Cross-Net Allocation, I have read the notice and the information is acknowledged. (Please tick the appropriate box)

☐ I would not like to apply for Cross-Net Allocation. (For Central Allocation in April)

☐ I would like to apply for Cross-Net Allocation. **I will submit the copies of birth certificate and address proof to Po Kok Primary School on or before 17th December, 2025.**

(Change the school net from Wanchai to my own living district:_____)

Name of student: _____ ()

Class : P6 ()

Signature of parent: _____

Date: _____

Name of parent: _____

Notes concerning the application for cross-net allocation:

1. The applicant should be the parent/guardian of the student in the record kept by school and live with the student in the same residential address.
2. To facilitate the planning of the provision of S1 school places in each school net for central allocation, those students who are in need of applying for cross-net allocation should submit the application via the eSSPA or in paper form to school as early as possible. For application submitted via the eSSPA, parents/guardians should upload copies of relevant proof documents and may be required to present the original copy of the documentary proofs to the school for verification in accordance with the school-based needs. For applications submitted in paper form, the parents/guardians concerned are required to submit the signed application form with copies of relevant proof documents and also present the original copy of the documentary proofs to the school for verification.
3. The applying student's residential address should be his/her only or principal place of residence in Hong Kong in the current allocation cycle, i.e. a dwelling place at which the applicant student resides and which constitutes his/her sole or main home. Acceptable Hong Kong residential address proof documents include stamped tenancy agreement, demand note for rates and/or government rent, tenancy agreement or tenant's rent card issued by the public housing authorities, residential telephone/home broadband bill, and the bills from various utility companies, like Towngas, power companies, Water Supplies Department, etc. Other documents such as bank statements, mobile phone bills, com1 summons and tax demand notes will not be accepted. If parents/guardians are unable to submit the above acceptable address proof documents due to special circumstances, they may contact SPA Section at 2832 7740 so that our staff can provide appropriate advice and assistance.
4. The name and address of the parent/guardian (i.e. the payer) must be printed on the Hong Kong residential address proof document.
5. If necessary, the Bureau will contact the parents/guardians concerned direct to confirm the correctness of the supporting documents. The parents/guardians may also be required to make statutory declaration. During the verification process, if a parent/guardian cannot provide the necessary documents or refuse to make statutory declaration, the application for cross-net allocation will not be approved. The student can only participate in the central allocation in his/her original school net.
6. If a student has submitted application(s) to secondary school(s) for discretionary place(s) before applying for cross-net allocation and the parent/guardian wishes to cancel the discretionary place application(s), he/she should also indicate it on the application form and inform the secondary school(s) concerned in writing of the cancellation. A copy of the cancellation letter(s) should be handed in to the primary school with the application form for onward transmission to EDB for processing. Please note that the secondary school(s) concerned should not be located in the district he/she applied for.
7. During the computer procedure of Central Allocation, the school net allocation band of the student approved for cross-net allocation may be different from the one in his/her original school net since his/her score will be compared with the scores of the students in the new school net.
8. If a student studying in a feeder/nominated primary school is approved for cross-net allocation, he/she will not be eligible for a reserved place of the feeder/nominated secondary schools.