



Ref no: PTA003

25th September, 2025

Dear P.1-P.6 Parents/Guardians,

Re: 20th Incorporated Management Committee's Parent Manager Election

The information of all the candidates of the 20th Incorporated Management Committee's Parent Manager Election has been distributed to all parents on 19th September, 2025. The election details will be as follows:

1. Date & Time of voting:	26 th September, 2025, from 8:00 a.m. to 3:00 p.m.
2. Voting Method:	1. Parents can vote in person in the school or, 2. Parents are allowed to ask their children to return their ballot paper to the class teachers, the ballot paper should be sealed in envelopes specifically designed for that purpose before placing them into the ballot box.
3. Important notice for voting:	1. Every parent should vote individually and should have only one vote irrespective of the number of children the parent has at the school. 2. Every eligible elector has equal voting right. Each of the parents can cast one vote. 3. To ensure a fair election, the voting should be conducted by secret ballot, i.e. electors are not allowed to put down their names or any other marks of identification on the ballot paper and should not let the other electors see whom they have voted for. 4. The number of "✓" you marked on the ballot paper should not be more than one. Every elector can vote for one candidate only. 5. You can only mark "✓" on the ballot paper. Other marks and signs are not accepted. Otherwise, your ballot paper will be considered null and void. 6. If the ballot paper has not been marked properly, it will be considered null and void. 7. The ballot paper must be folded and put into a designated sealed envelope. 8. All ballot paper must be returned to the class teacher within the stated time period. Otherwise, your ballot paper will be considered null and void. 9. Elector can ask for a change of ballot paper if mistakes are made. 10. Blank ballot papers should also be returned to the school.
4. Counting session:	26 th September, 2025, at 3:10 p.m., at Po Kok Primary School, School Hall (Parents are invited to attend and witness the counting of votes)
5. Date of announcing results :	A notice will be issued to inform all parents of the confirmed results of the election on 6 th October, 2025. (Candidates can make an appeal in written format to our PTA from 29 th September, 2025 to 3 rd October, 2025 if needed.)

Please find attached two pieces of ballot paper and two envelopes, and read the instructions carefully before casting your votes. Please seal the envelopes after you have put the ballot paper inside. Thank you for your kind attention.

Yours faithfully,

Danny Chan

Mr Danny Chan
Returning Officer



Candidates of 20th Incorporated Management Committee's Parent Manager Election

1	Name of candidate No 1 :	Ms Dickey-Lhamo	Education Background:	Secondary Level
	Occupation:	Housewife	Name of student & Class of student:	P.5C Thapa Ronit
Experience related with PTA:		Li Cheng Uk Government Primary School – PTA Member CCC Kwei Wah Shan College – PTA Member	Special skills:	Communication skills Collaboration skills
Public Services:		The Zubin Foundation (Social Service)		
Ambition:		To lead a fulfilling life where I am constantly learning, growing and making a positive impact on those around me.		

2	Name of candidate No 2:	Mr Leung Tak Shing, Peter	Education Background:	University Graduate
	Occupation:	Architect and Interior Designer	Name of student & Class of student:	P.5A Leung Tsz Hang
Experience related with PTA:		Po Kok Primary School – 19 th Incorporated Management Committee's Alternate Parent Manager	Special skill:	Design skills Management skills
Public Services:		N/A		
Ambition:		Sharing my knowledge and experience in areas where applicable for the greater good of Po Kok.		

3	Name of candidate No 3:	Ms Rai Geeta	Education Background:	Secondary Level
	Occupation:	Housewife	Name of student & Class of student:	P.4B Rai Sanjay J P.2B Rai Yankei P.2C Rai Yanyin
Experience related with PTA:		Po Kok Primary School – 18 th and 19 th Incorporated Management Committee's Parent Manager	Special skill:	Design skills Management skills Communication skills
Public Services:		N/A		
Ambition:		Aim to foster a collaborative environment that bridges the gap between parents and the school, ensuring every student's needs are met and their potential fully realized.		